

Teacher's Aide Position Summary:

Saint Bridget School in Framingham, MA, is looking for a passionate, dynamic, caring, and well-organized teacher's aide who enjoys working with students. We are a growing Catholic school with small class sizes in western Massachusetts. CORI and VIRTUS training to be completed if hired. Candidates must be flexible and eager to have a positive impact on the school community. Candidates must be practicing Catholics or fully support the church's magisterium/mission as an employee of the school.

Our Mission:

“Saint Bridget School is deeply rooted in the Catholic traditions. Our collaborative environment nurtures academic excellence, social responsibility, and Christian values in a changing and challenging world. Saint Bridget School partners with families and our Church to develop the whole person within a community of faith.”

The total educational process of the Saint Bridget School Community aims:

- to create a setting where all exhibit Catholic, Christian values, ethics, and principles in their daily activities and interactions with others.
- to develop the ability to live, learn, and communicate in our global society.
- to encourage creativity and critical thinking skills.
- to foster an environment of respect for all.
- to provide opportunity for success.
- to encourage the inquiry, exploration, and evaluation of information as part of the learning process.

Hours:

Monday to Friday - 8:00am - 2:00pm

Certificates, Licenses, Registrations:

EEC preferred, but not required

Education:

High School diploma

Skills (not required, but preferred)

- Bilingual in:
 - o Portuguese and/or Spanish

Training Experience:

A year's experience in a classroom setting or youth program preferred

Daily Required Duties:

As a staff member we are called to pitch in, in one way or another. Each one of us has particular duties throughout the day that do not intervene with class time.

- Recess
- Lunch Duty
- Arrival and/or Dismissal Duty
- Transitioning Duty (taking to the students to mass or gym)

Skills and Ability

- Work in partnership (communion) alongside the lead teacher
- Responsible for planning and implementing Massachusetts Frameworks Curriculum in classroom coinciding with teaching the children about God's love with the lead teacher
- May be responsible for planning and implementing a collaborative model and conducting curricular activities and or programs, including but not limited to fairs, field trips, and etc.
- Accountable for the academic success of all students, by holding them to a high standard
- Strong working/communication skills with students, parents, and peers
- Willing to implement any other programs designated by principal and academic director for school improvement
- Inspiration to our students to pursue their academic careers and to approach situations with eyes of faith.

Physical Working Conditions:

- Physical ability to lift, position, and assist students as required
- Ability to learn to perform individual medical procedures when necessary
- Ability to operate standard office equipment and to learn to operate video equipment
- Navigate from building to building if need be with students' safety in mind at all times.

Job Type:

Part-Time - \$16/Hour

To apply, please submit cover letter and resume to

Mrs. Marilena Martucci, Principal
Saint Bridget School
mmartucci@saintbridgetschool.info