



# Saint Anthony School

54 Oakes Street, Everett, MA 02149

NOW ACCEPTING APPLICATIONS FOR A  
**PROACTIVE, HANDS-ON** INTERIM PRINCIPAL

## School Overview

St. Anthony School provides a high-quality Catholic education to children in Nursery through Grade 8. In an environment that fosters spiritual, intellectual, social, and personal growth, St. Anthony School embraces the traditions and challenges of educating children.

## Desired Attributes

The following desired attributes include: a hands-on, highly collaborative leader; someone with a get-it-done attitude. This individual should also be decisive and skilled in the areas of instructional leadership, strategic planning/execution, delegation, relationship development as well as someone who exhibits sound financial judgment. Equally important, this leader must be committed to both the evangelizing role of Catholic Schools<sup>1</sup> and to academic excellence.

## Qualifications

- ❖ Must be a practicing Catholic and an active member of his/her parish.
- ❖ Catholic school administrative experience
- ❖ Hold a Principal Certification and/or a MS, EdD or PhD in Education
- ❖ Demonstrated competence in staff selection, training, supervision, and evaluation
- ❖ Fluency in Spanish and Portuguese is a plus
- ❖ Familiar with FACTS: Tuition Management, SIS and Grant and Aid

## THE OBLIGATIONS OF SCHOOL LEADERS REGARDING FAITH

Because school leaders are ministers of the Catholic Church and entrusted with the responsibility of evangelizing, chosen candidates will be expected to be joyful witnesses to the faith, and to sign contracts that include standard clauses for adherence to the Magisterium of the Catholic Church. Additionally, principals are responsible for ensuring that all religious instruction is delivered by faithful, practicing Catholics.

## QUALIFIED CANDIDATES SHOULD SUBMIT THE FOLLOWING (via email):

- Cover letter (no greater than 2 pages), answering the following questions:
  1. Why do you find yourself being called to Catholic school leadership?
  2. What are two attributes that you possess and examples supporting those attributes.
- Resume (include all work- and service-related experiences, dates, and education)

## INFORMATION/APPLICATION CONTACT

### Dr. Bob Gonet

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