



Austin Preparatory School Health and Wellness Counselor

The Health and Wellness Counselor provides leadership, direction, and support for the health and wellness of Austin Prep students. The position reports to the Assistant Head of School, Head of Upper School. Responsibilities include, but may not be limited to the following:

1. Support the School and its leadership in advancing the mission of Austin Prep and safeguarding the School's Roman Catholic identity and Augustinian heritage.
2. To administer social, emotional, cognitive, and behavioral counseling for students.
3. To communicate with parents, faculty, and administration regarding students of concern.
4. To communicate with off-campus counselors who work with our students.
5. To organize programs that foster academic and social development.
6. To provide professional development for faculty and staff as appropriate
7. To develop curriculum to address students' personal growth and development socially, emotionally, and academically.
8. To educate and counsel parents of school students on ways to relate better with students to help them develop academically and socially.
9. To develop parent education programs to address topical issues related to academics as well as socio-emotional learning.
10. To provide professional development and resources for faculty.
11. To evaluate and develop as appropriate in consultation with the Learning Specialist individualized accommodation plans for students with learning differences.
12. To consult with other mental health agencies and other health professionals with regard to mental health issues.
13. To assist in locating emergency services for students and families in psychological crisis.
14. To provide short term, diagnostically oriented interventions with students and/or families if necessary.
15. To assess difficulties of referred students through appropriate testing and diagnostic practices.
16. To serve as a consultant on mental health topics for faculty.
17. To explain the School's psychological services to teachers and parents.
18. To prepare School reports on students with social-emotional challenges
19. To interpret reports submitted to the School from parents and mental health providers and provide feedback to parents, faculty, and administrators.
20. To serve on the Student Success Team.
21. To perform other duties as assigned by the Head of School.
22. To support the School and its leadership in advancing the mission of Austin Prep.

Qualifications and Experience Requirements:

1. Bachelor's Degree required; advanced degree preferred.
2. 3-5 years of experience working in a school setting with students.
3. Experience with analyzing problems, identifying alternative solutions, projecting consequences, and making recommendations in support of goals.
4. Excellent written and verbal communication skills.
5. Proficient level of technical knowledge (i.e. Apple, PC, MS Office)

Please forward resume and cover letter to HealthWellCouns@austinprep.org for consideration.