



Catholic Memorial School

235 Baker Street, West Roxbury, Massachusetts, 02132



The School:

One of the leading Catholic schools for boys in the Greater Boston area, Catholic Memorial School is a grade 7 through 12 learning community designed to promote each student's academic, personal, and spiritual growth. Guided by a talented, collaborative faculty, students pursue traditional liberal arts studies within an innovative educational framework.

Our Mission:

Catholic Memorial is a college preparatory school for boys founded in the spirit of Blessed Edmund Rice and guided by the Essential Elements of an Edmund Rice Christian Brothers Education. Our faith and learning community is dedicated to transforming boys' lives through academics, arts, athletics, and campus ministry. We challenge students to pursue excellence, embrace Gospel values and lead through service.

Student Body:

Drawing students from over 100 zip codes, Catholic Memorial is among the most culturally and socioeconomically diverse schools in Boston. At CM, students from all backgrounds, faiths, and identities work and learn side-by-side in a learner-focused curriculum that is rigorous and real-world relevant yet grounded in the relationships that we understand are necessary for boys to grow.

School Nurse Position

Summary Description:

Catholic Memorial is looking for an experienced and skilled school nurse to oversee all health initiatives for students and staff.

Essential Functions:

- Coordinate a comprehensive health program consistent with Massachusetts statutes, regulations, and guidelines
- Work closely with community partners
- Maintain electronic student health records
- Conduct immunization surveillance and reporting
- Conduct immunization clinics for students and staff
- Oversee and administer Medication Administration Program
- Conduct mandated state health screenings
- Provide case management for students with chronic/acute health issues
- Maintain emergency equipment and stock first aid supplies
- Manage concussion recovery program with Athletic Trainer
- Oversee ImPACT testing
- Oversee Family ID (sprots registration) platform
- Manage budgets and grants
- Precept Boston College Nursing students
- Consult and train adult leaders of overnight trips

Experience and Education Requirements:

- BSN (Bachelor's degree in Nursing) from accredited nursing program
- RN (Registered Nurse) in Massachusetts; license in good standing
- Current CPR and AED certification
- Three to five years of care for pediatric patients in an acute setting; school nursing experience preferred; excellent pediatric assessment skills
- An ability to respond to medical emergencies campus-wide
- Prior experience with electronic medical record system
- Experience with continuous glucose monitoring (DEXCOM) and insulin delivery systems
- Ability to work with a diversity of constituents, including students, parents, faculty, staff and administrators
- Strong oral and written communication skills
- Strong interpersonal, collaborative, and organizational skills with an ability to work in a fast-paced environment

Preferred:

- Master's degree in nursing, education, or public health
- Licensed as a School Nurse through the Commonwealth of Massachusetts
- Upon hire: Completed mandated state trainings for School Nurses