JOB TITLE: Classroom Teacher

ESSENTIAL DUTIES AND RESPONSIBILITIES:

• Cooperating and working in close collaboration with the administrative staff, with other school personnel, and with parents to accomplish effectively the goals set by the school.
• Fulfilling contractual obligations and observing all other school and Archdiocesan policies.
• Preparing for effective instruction by actively participating in the development of long-range course objectives and by conscientiously planning daily activities consistent with long-range course objectives.
• Working cooperatively under the leadership of the principal/asst. principal in developing instructional programs within the curriculum guidelines of Archdiocese.
• Implementing interesting and varied approaches in instructional programs.
• Demonstrating the ability to use varied teaching methods to address the different learning styles of students.
• Implementing the use of technology into the curriculum.
• Demonstrating an awareness of individual differences among students by providing challenging and appropriate learning activities.
• Observing his/her students in various kinds of activities in order to assess factors that would hinder the academic progress of each individual student.
• Demonstrating the ability to use varied on going assessment techniques to accurately assess individual student achievement.
• Engaging in programs of religious and professional growth.
• Engaging in programs/activities to enhance their personal professional growth and development.
• Other duties as may be assigned.

QUALIFICATIONS:

• Bachelor’s degree required
• STEM experience preferred
• Familiar with Engage NY Mathematics Curriculum
• Must be Massachusetts State Certified and Licensed for education
• Familiar with and confident in implementing the Massachusetts Common Core Curriculum Frameworks
• Proficient with technology including but not limited to: educational software, electronic report cards, etc. Additionally, knowledge of various hardware devices is preferable.
• Well organized, able to multi-task and effectively work in a busy, changing environment.
• Able to handle confidential, sensitive, timely and critical matters requiring good judgment, tact, respect, and discretion.
• Ability to communicate effectively through e-mail and/or telephone.
• Strong service orientation.
• Willingness to support the mission and vision of Sacred Heart STEM School.

Interested candidates please email Kathleen Cody, Director of Curriculum/Instruction, at mail to:
mailto:kcody@sacredheart-boston.org